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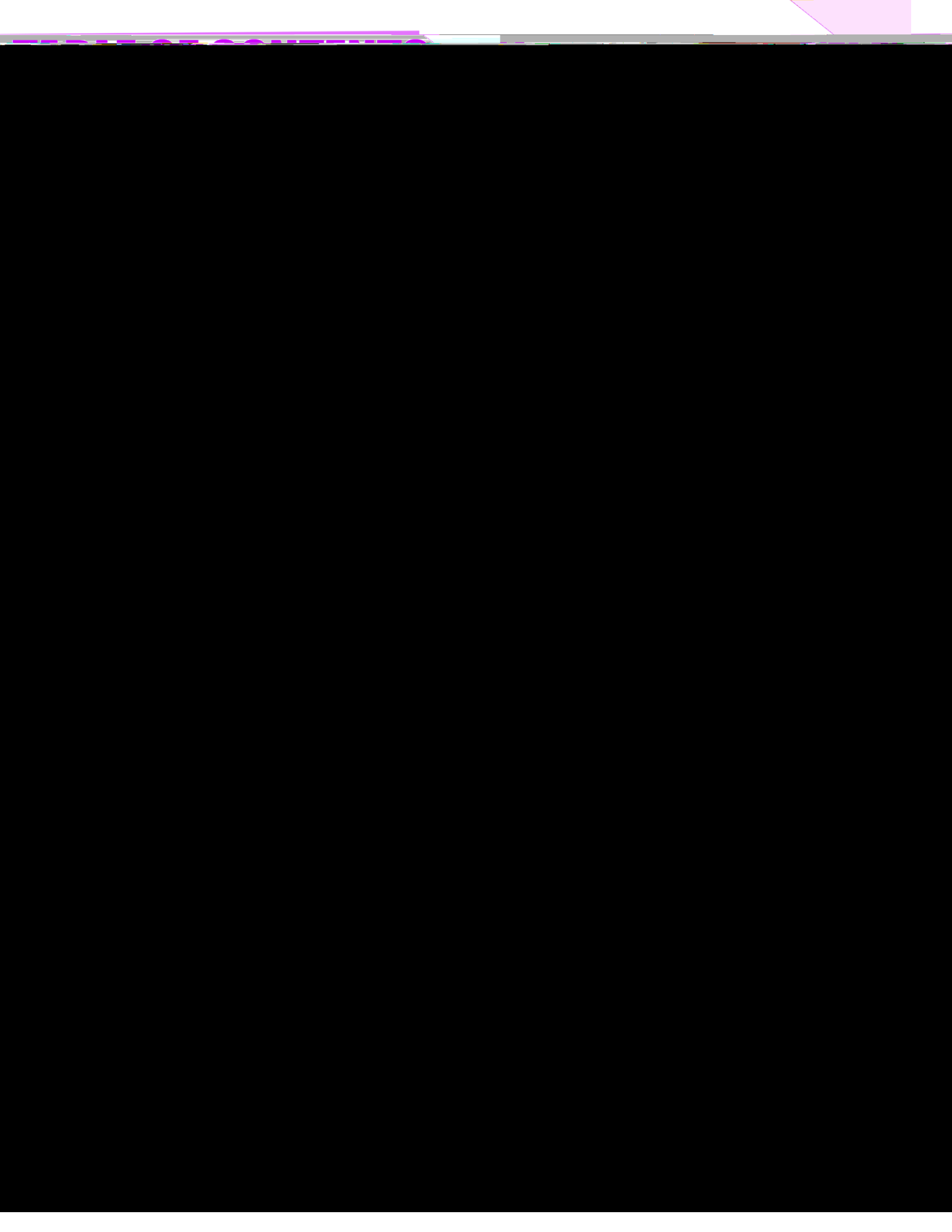
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## GRADUATE PROGRAM ~~THE~~ HANDBOOK S

This Graduate Handbook for Nursing is in conjunction with the Graduate Studies/Graduate catalog, New Jersey City University (NJCU). Students are responsible for acting in accordance with the University and Nursing Department policies addressed in these handbooks. Specific criterion and policies, affecting the Graduate Program of Study in Nursing are contained and described below. For additional information for the NJCU Graduate Program, please visit the following website: [www.njcugrad.info](http://www.njcugrad.info)

## NURSING DEPARTMENT CONTACT INFORMATION

New Jersey City University, Nursing Department has two learning locations:

Jersey City Campus

New Jersey City University  
2039 Kennedy Blvd  
Rossey 405  
Jersey City, NJ 07305  
201-200-3157

Wall Location

NJCU @ Wall  
800 Monmouth Blvd  
Room 128  
Wall, NJ 07719  
732-280-7090

Faculty Listing and Contact Information

FACULTY	TITLE
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FACULTY	TITLE	CERTIFICATIONS/CLINICAL SPECIALTIES
Joffe, Patricia, RN, PhD, APRN-BC, CNS Johnson, Shanda,	Professor	Clinical Nurse Specialist Pediatrics

## HISTORY OF GRADUATE NURSING PROGRAM NJCU

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The patient is the recipient of nursing care and includes the person, family, group, and/or community, each moving through its own unique developmental stages. The recipient of care may be conceptualized as holistic, encompassing personal, social, and physical dimensions.

Patients are persons with unique lifestyles, knowledge, beliefs, values, needs, and goals who interact dynamically with their environment, respond to health issues in individualized ways, and are capable of making critical choices. They have a right to participate collaboratively with nurses in decisions and have shared accountability for outcomes.

The family is a dynamic social system that attempts to meet the needs of its members. It is the primary reference group of the individual and is in constant interaction with its environment. Individuals sharing a common purpose or problem are the group or aggregate patients of nursing.

A community may also be a patient as it is comprised of individuals and groups. Professional nurses are able to identify and utilize resources within healthcare settings and the community to improve the health and well-being of patients.

## Environment

The environment comprises both the internal and external contexts of the individual and involves dynamic forces which affect the health status of the patient. The environment includes forces that are cultural, social, political, economic, and physical. The larger society is a network of relationships that link individuals in families and groups. Individuals, as open systems, are in constant interaction with the environment in a dynamic, mutual exchange. Professional nursing practice considers the impact of the sociopolitical, legal, ethical, and economic forces on person, families/groups, and communities.

## Health

Health may be defined as the state of well-being at a given point in time for a patient/client. It is a multidimensional adaptive state within a constantly changing environment, characterized by wellness,



Nurses work autonomously within a defined scope of practice and collaboratively with members of the health team. Regulations and standards, such as those defined by state Boards of Nursing, the Scope and Standards of Practice, and the Code of Ethics for Nurses guide nursing practice as nurses are accountable to the public they serve.

Scientific and technological advances and the increasing incorporation of nursing research into practice mandates involvement in lifelong learning and the incorporation of acquired knowledge into practice. A commitment to continuous quality improvement, improved patient outcomes, enhanced patient safety, and active involvement with the profession itself are key elements in professional nursing.

### Education Philosophy: Nursing Department

The faculty of the Nursing Department believe that teaching-learning is a continuous, reciprocal, varying process according to individual differences among faculty, agency, and students. The development of a spirit of inquiry and sound clinical reasoning are crucial for the professional nurse. Facilitating student movement toward self-actualization is a basic responsibility of faculty in the teaching-learning process as students move toward becoming contributing and accountable members of the profession and of society. Evaluation is a continual process which must be conducted systematically by faculty, students, and others involved in learning. Ongoing evaluation contributes to the promotion, maintenance, and restoration of the health of the community of which the University and Department is part.

### Educational Process

Nursing Department faculty believes the goal of the educational process is fourfold:

- x Help a highly diverse student body become liberally educated professionals
- x Afford students an opportunity to explore and develop a personal philosophy of nursing and nursing education that is built upon a sound theoretical foundation and incorporates practice
- x Achieve a balance between theory and practice to achieve fully dimensional learning
- x Teach students to value the research process as one that builds on and adds to the foundation of nursing and health care knowledge

### Academic Environment

Nursing Department faculty believe in a learner-centered, facilitative academic environment that delivers nursing education to a diverse student body based on four values:

- x The educational process partners students and faculty in collaborative mentoring relationships that transcend traditional educational boundaries.
- x The infrastructure aids flexible educational efforts rather than having the infrastructure dictate the education that may be offered.
- x There is a synthesis of conceptual and theoretical information with the practical realities of the current healthcare environment.
- x Higher education is made accessible to students who are adult learners, who may have families, and who may work, some full time.

### Nursing Department Values

The NJCU Nursing Department faculty believe in the following eight premises on which all nursing education is based.

- x Treat students as we treat each other, with genuine interest, egalitarian respect, and positive but realistic expectations, all based on honest and open communication.
- x Provide quality nursing education, with a focus on living, learning, growing, and achieving.

- x Be dedicated to providing education with passion and inspiration in a way that instills a commitment to lifelong learning.
- x Participate in out-of-class teaching and mentoring, whenever and wherever the teachable moment occurs.
- x Be committed to doing whatever it takes to help a student, whether in class, in an office, on the telephone, or in e-mail.
- x Provide contemporary experiential and theoretical knowledge engaging with students and bring a sense of fun and adventure to the hard work.
- x Participate in continuing education activities to promote professional growth.
- x Support evidence-based learning activities.

## GRADUATE PROGRAM OUTCOMES

The End of Program outcomes reflect the incorporation of



1. Go to the above website.
2. When ready to complete the application, click on the icon link.
3. Submit application fee.
4. Create a personal profile. The personal profile enables the applicant to save the graduate application and any files. The personal profile facilitates completion of the graduate application, along with required documents.
5. Following the creation of a personal profile, continue to complete the remainder of the application:
  - a. Enter your personal information on our secure form. (You will need to have your social security number and contact information on hand.)
  - b.

2. Applicants with an undergraduate CGPA of 2.75-2.99 on a 4.0 scale.

To obtain full admission status, all documentation for a full application must be submitted prior to first semester registration. Students admitted under conditional status for a CGPA of 2.75-2.99 (first two nursing graduate courses) will result in program dismissal.

Appeals: Applicants who are not approved for admission to graduate study at the University have the right to appeal the decision if they believe there are significant factors that may alter the decision. The applicant should contact the Undergraduate and Graduate Program Coordinator for Nursing within two weeks of the mailing of the decision.

Transfer of Credits:

Transfer credits may be approved up to but not exceeding one quarter of total graduate credits, approximately 9 credit hours. A request for Transfer of Credits may be done upon admission for the fully matriculated student as described below. (See Transfer of Credits).

Tuition:

Tuition for the current academic year is available on the NJCU website at [http://www2.njcu.edu/tuition\\_and\\_fees.aspx](http://www2.njcu.edu/tuition_and_fees.aspx) for the most current tuition rates.

## GRADUATE PROGRAM OF STUDY

The Graduate Program of Study is comprised of a total of 37 credits, offered on a part-time plan of study. Required Core Credits are listed below. Courses required for Nursing Education Specialization are also provided below. A curriculum plan is provided in Table 1. The proposed part time plan of study is given in Table 2.

In addition to the Masters of Science in Nursing program of study, a Post Masters Certificate of Nursing Education is offered to students currently holding a MA/MS in Nursing, seeking to acquire educational mastery of subject knowledge congruent with nursing educational practices in a variety of educational venues such as academic settings and healthcare practice settings. Completion of this Post Masters Certificate of Nursing Education will result in a Post Masters Certificate of Nursing Education. The post masters plan of study is comprised of 15 credits. However, if the post masters graduate student cannot show evidence in previous



CORE COURSES (ALL STUDENTS) TOTAL REQUIRED = 12 CREDITS	DIRECT CARE COURSES (ALL STUDENTS IN DIRECT CARE TRACK) TOTAL REQUIRED = 7 CREDITS	NURSING EDUCATION COURSES TOTAL REQUIRED = 15 CREDITS	ELECTIVE COURSES TOTAL REQUIRED = 3 CREDITS
		Education (3cr)  NURS 6xx Nurse Educator Practicum (3cr)  NURS 6xx Capstone for Nurse Educators (3cr)	

Table 2: Proposed Part-Time Plan of Study

FALL tYEAR 1	SPRING tYEAR 1	SUMMER I tYEAR 1	SUMMER II tYEAR 1
NURS 600 Science of Health Promotion (3cr)  NURS 609 Healthcare Delivery Systems & Social Policy (3cr)	NURS 601 Theory Development (3cr)  NURS 610 Research Methodology (3cr)	NURS 642 Advanced Health Assessment (3cr)	NURS 6xx Advanced Pathopharmacology (4cr)
FALL tYEAR 2	SPRING tYEAR 2	SUMMER I tYEAR 2	SUMMER II tYEAR 2
NURS 6xx Curriculum Design, Development & Evaluation in Nursing Education (3cr)  NURS 625 Pedagogical Teaching & Learning Strategies in Nursing Education (3cr)	NURS 620 Measurement & Evaluation Methods		

Table 4: Proposed Plan of Study for Post-Master Certificate

FALL tYEAR 1	SPRING tYEAR 1	
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This course emphasizes health policy as it relates to healthcare delivery and nursing practice in the U.S. healthcare system. The student will analyze health policy development, implementation and influence on health outcomes and the nursing profession. The role of the advanced practice nurse in health policy will be evaluated.

**NURS 610 Research Methodology (3cr)**

This course will prepare the graduate nursing student to be proficient in: research as essential to the role of the advanced practice nurse, apply research concepts by conducting rigorous critiques and synthesizing data to generate nursing evidence and demonstrate proficiency in the development of a research proposal.

**NURS 642 Advanced Health Assessment (3cr)**

This course builds upon undergraduate health assessment knowledge and skills to provide competencies needed for the Advanced Practice Nurse. The Advanced Practice Nurse is expected to synthesize data collected and interpret findings to establish evidence-based interventions to meet patient and family needs.

**NURS 6xx Advanced Pathopharmacology (4cr)**

This course focuses on pathophysiology of common health conditions affecting human beings across the lifespan. The pathophysiologic bases and pharmacotherapeutic agents utilized in the treatment of common health conditions and associated clinical manifestations will be analyzed to formulate individualized plans of c (

systematically search, analyze, and synthesize relevant literature to make recommendations for evidence-based nursing education.

**NURS 650 Concepts in Clinical Education (3cr)**

This course focuses on the role of the Academic Nurse Educator in the clinical education of pre-licensure nursing students. Emphasis will be on best practices in clinical education to promote active learning in diverse students and student assessment in the laboratory and clinical settings.

Transfer of Credits

For the purpose of transfer credit, courses taken at another accredited college or university (see [NWCU Educational Catalog](#)), must be approved by the University Admissions and the Nursing Department with





1. Ethical Principles for Nursing Education (NLN, 2012)  
<http://www.nln.org/docs/default-source/default-document-library/ethical-principles-for-nursing-education-final-final-010312.pdf?sfvrsn=2>
2. ANA Code of Ethics with Interpretive Statements (2015)  
<http://www.nursingworld.org/MainMenuCategories/EthicsStandards/CodeofEthicsforNurses/Code-of-Ethics-2015-Part-1.pdf>  
<http://www.nursingworld.org/MainMenuCategories/EthicsStandards/CodeofEthicsforNurses/The-New-Code-of-Ethics-for-Nurses-Part-II.pdf>

American Nurses Association (ANA). (2015). **Code of Ethics with Interpretive Statements**. Silver Spring, MD: Author.

Nursing, as a profession, is in the public trust. The faculty of the Nursing Department believes ethical behavior is expected in any and all situations. Students are expected to demonstrate ethical behavior and moral courage in the classroom, clinical practicum area, and all other experiences related to the academic program. Moral courage mandates that students will come forward to report issues, despite difficulties inherent in doing so. An omission of reporting unethical issues is considered equivalent in their violation of the principles of academic integrity.

#### Academic Integrity: Overview and Violations

The faculty expects all work to be original. Students who are suspected of unethical behaviors (lying, cheating, falsifying records or plagiarizing) will be subject to failure on an assignment, course failure, and possible dismissal from the program, depending on the severity of the situation. Definitions and

Penalty: Grade of zero (0) for the assignment or examination with no possibility to make-up the assignment/examination. Assignments/Examinations with considerable weight in a course that receive a grade of zero (0) may result in course failure.

Reporting: Violations of this level will be reported to the Department Chair as well as the Dean of the College of Professional Studies. Level II violation results in course failure, the student will not be able to expunge the grade of F from his/her GPA should the student re-take the course (Grade re-computation will be disallowed). Confidential copies of the report will also be sent to the Vice-President of Academic Affairs and the Dean of Students, for informational purposes and for centralized coordination between the different colleges.

Repeat violations: Evidence of a repeat offense of a Level II offense will be considered a Level III violation.

### Level III

Level III penalties apply to offenses that are even more serious in nature and involve pervasive dishonesty on a significant portion (>50%) of coursework, such as a major paper, mid-term, final examination or other examination.

Penalties: A failing grade in the course and dismissal from the program. A student dismissed from the program for a Level III violation will be required to re-apply to the program and is subject to the application review process. Violations of this level will be reported to the Department Chair as well as the Dean of the College of Professional Studies, for informational purposes and for centralized coordination between the different colleges.

Repeat violations: Evidence of repeat offenses at Level III will result in dismissal from the program and the student will be ineligible for readmission.

NOTE: The above policy is based upon the NJCU Academic Integrity Policy located in the NJCU Graduate Student Handbook.

**Turnitin.com**

All written assignments are subject to review by a plagiarism detection program such as turnitin.com. The course syllabus will provide instructions for using the program.



For further information or to contact The Writing Center please visit:  
[http://www.njcu.edu/Writing\\_Center.aspx](http://www.njcu.edu/Writing_Center.aspx)

2. ADA Statement and Special Accommodations



## EDUCATIONAL PRECEPTORSHIPS

The educational preceptorship is designed to facilitate educational mentoring during the graduate

- a. Maintain open channels of communication among preceptor, self, and course faculty.
- b. Prepare for the practicum experience as discussed with preceptor.
- c. Develop a continuous plan of improvement through self-evaluation methods.
- d. Maintain confidentiality in the practicum experience.
- e. Adhere to standards of professional practice.
- f. Confer with course faculty and preceptor regarding progress toward learning goals and objectives.

Preceptor Criteria:

A preceptor is responsible for the mentorship of the graduate student. The preceptor may be chosen in discussion with the student, the student advisor and the Graduate Program Coordinator. A final decision

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## Liability Insurance

Professional liability insurance in the amount of \$1 million/\$3 million is required for all graduate students. Liability insurance should be independent and not through your current place of employment, as applicable. Liability insurance can be purchased through the Nurses Service Organization (NSO) by application on-line. Website: [www.nso.com](http://www.nso.com) The Department of Nursing needs a copy of the one-page certificate of insurance.

## Cardiopulmonary (CPR) Certification

The American Heart Association (AHA) Basic Life Support (BLS) for healthcare providers is required. Students must maintain active CPR certification for the duration of the program. If CPR certification expires during the program, the student is responsible for costs associated with CPR recertification. A copy of current CPR Certification should be provided upon entry into the graduate program and updated copies as appropriate.

## Health and Immunization Information

Students are responsible to provide the Nursing Department and the Health and Wellness Center with all required health documents.

Health information must be provided on the NJCU Health and Wellness Center Form. This form is available from the Health and Wellness Center or online at:

[www.njcu.edu/hwc/entrance-health-and-immunizations](http://www.njcu.edu/hwc/entrance-health-and-immunizations)

This form must be completed by a physician or other qualified health care provider (Nurse Practitioner or Physician Assistant). Forms must be submitted directly to the Health and Wellness Center.

Due to the nature of required experiences in the clinical settings, the Nursing Department has health and immunization requirements in addition to those of the University. In addition to the University requirements, nursing students are required to submit the following to **Certified**

### Background Immunization Tracker

Physical Exam within 3 months prior to program start - form available at [www.njcu.edu/nursing](http://www.njcu.edu/nursing)

Proof of immunity to Measles, Mumps and Rubella (titers)

Proof of immunity to Varicella (titer)

Proof of 2-step Tuberculin testing (PPD) or Quantiferon Gold with results <3 months prior to the start of the program and annually thereafter -OR-Submission of a chest x-ray and TB Questionnaire for students known to be PPD positive

Proof of Hepatitis B vaccination or proof of immunity (titer)

Td or Tdap (preferred) within the past 10 years

Proof of Influenza vaccination by November 10th of each year

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In the event test results for immunity to Measles, Mumps, Rubella, Varicella or Hepatitis B indicate a student is not immune or immunity is equivocal, the student must undergo repeat vaccination as recommended by the Centers for Disease Control and obtain repeat titers four to six weeks after completing the vaccination. Students who fail to comply with these requirements will not be cleared for entry into the clinical setting. Students who have a medical contraindication to revaccination are required to provide documentation that a contraindication exists and the duration of the contraindication. This documentation must be provided by a physician, nurse practitioner or physician assistant.

### **Costs**

Students are responsible for all costs associated with meeting these requirements. Please note your personal health insurance available may or may not cover expenses related to these requirements. Students may contact their local county Health Department for assistance with obtaining vaccinations.

### **Personal Health Insurance**



## REFERENCES

American Association of Colleges of Nursing. (2011). **Core competencies for nurse educators**. Retrieved from <http://www.aacn.nche.edu/educationresources/MastersEssentials11.pdf>

Institute of Medicine. (2011). **The future of nursing. Leading change, advancing health**. Retrieved from <http://iom.nationalacademies.org/Reports/2010/The-Future-of-Nursing-Leading-Change-Advancing-Health.aspx>

National League for Nursing. (2005). **Core competencies for nurse educators**. Retrieved from <http://www.nln.org/docs/default-source/default-document-library/core-competencies-of-nurse-educators-with-task->

New Jersey City University, Nursing Department

Preceptor Information Form

Name: \_\_\_\_\_

Credentials: \_\_\_\_\_

Practice Specialty: \_\_\_\_\_

Clinical Agency: \_\_\_\_\_

Contact Information:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Certifications:

1.

2.

3.

Licensure Information:

State:

Licensure Number:

Expiration Date:

Previous Preceptor Experience: Yes \_\_\_\_\_ No \_\_\_\_\_

Additional Information or Comments:

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